

CHANGE OF ADDRESS CHECKLIST

Here is a handy list of all the people you might need to contact regarding your move. Don't forget to tell close friends and relatives your new address.

Utilities:

- Electric
- Gas
- Water
- Telephone
- Fuel

Publications:

- Newspapers
- Magazines
- Professional
- Fraternal

Government & Public Offices:

- Veterans Administration
- Library
- City Hall-Garbage & Refuse
- State Motor Vehicle Bureau
- Social Security Administration
- State/Federal Income Tax Bureau
- Post Office
- Draft Board

Insurance Agencies:

- Life
- Fire
- Auto
- Home
- Health
- Accident
- Hospital

Professional Services:

- Doctor
- Dentist
- Certified Public Accountant
- Lawyer
- Broker

Established Business Accounts:

- Dry Cleaner
- Bakery
- Drug Store
- Diaper Service
- Department Stores
- Water Softener Service
- Dairy
- Service Stations
- Laundry
- Banks
- Finance Companies
- Automobile Agency
- Real Estate Agency

Miscellaneous:

- Relatives, Friends
- Business Associates
- Book & Record Clubs
- Organizations & Clubs
- School
- Your landlord, if you are a tenant
- Your tenants, if you are a landlord
- Church